

Scholarship Hall Applicant Reference

The University of Kansas • Department of Student Housing

Department of Student Housing
 422 W. 11th St. Fax: 785-864-5048
 Lawrence, KS 66045 Phone: 785-864-4560
 Email: housing@ku.edu

Note to Applicant: Please give this form to teachers, employers, advisors, or people with whom you work on a regular basis. Please refrain from using parents, guardians, neighbors or friends.

Applicant Name (*Please print.*): _____ KUID (*if known*): _____

Instructions for Referent: The applicant is seeking residence in the scholarship halls at the University of Kansas. Scholarship halls are cooperative living units comprised of approximately 50 academically talented students. Residents in the scholarship halls are expected to participate in the upkeep of their hall, including cooking, cleaning, and governance. The selection process for residents attempts to identify persons with demonstrated academic excellence, group leadership, and/or involvement.

This reference will be scored by a committee on an anonymous basis.

Please follow the instructions carefully. Failure to do so may result in this form being returned to you and delays in the applicant's scoring process.

Avoid referring to the applicant by his/her name
 Type or print legibly and return this form as soon as possible
 Use this form; **do not send a letter of reference**

If a pre-addressed envelope is not provided,
 return to the Scholarship Hall Selection
 Committee at the address above.

Name (*Please print.*): _____ Signature: _____

Relationship to applicant: _____ Date: _____

How long have you known this applicant? _____ Daytime telephone number: _____

1. Please rate the applicant in the categories below using the following scale:
 5-Superior 4-Above Average 3-Average 2-Below average 1-Poor

Rating	Rating	Rating	Rating
Responsible	Self-motivated	Work ethic	Timely completion of tasks
Reliable	Leadership ability	Attitude	Ability to get along with others

2. Taking into account the description of the scholarship halls above, describe the quality of work you would expect based on past experience if you assigned a task to the applicant. Describe a specific task accomplished for you in the past if possible. **Only use the space provided below.**