

Break Housing Reservation Request

The University of Kansas • Department of Student Housing

FOR OFFICE USE ONLY

____/____/____ db
____/____/____ conf sent

Please complete this form if you wish to stay in the halls over Thanksgiving, winter, and/or spring breaks.

Return this form and payment, if applicable, to the Department of Student Housing central office in the basement of Corbin Hall.

Your reservation is not valid until you receive a Reservation Confirmation Form. You will need to bring your confirmation form with you when you check in. If you do not receive a confirmation, or if you have any questions, please contact housing@ku.edu or 864-4560.

Name (*Please print.*): _____ KUID#: _____
First *Last (Family)*

Contact Phone #: _____ Contact e-mail: _____

Gender: male female Current assignment: _____
Hall *Room #*

Fees:

- Break Housing is free for McCollum Hall residents, as it is part of their contract. McCollum residents may sign up for Break Housing approximately 2 weeks in advance at the McCollum front desk.
- *Residents from all other Residence and Scholarship Halls will need to pay the rate(s) listed below. There is \$15.00 late reservation charge, applicable to all residents who apply after the appropriate deadline.*

Instructions:

Please mark below each housing period that you are requesting, note roommate preferences, if any, in the blanks provided, and indicate if you need to pay the late reservation charge.

Thanksgiving Nov. 24-29, 2009 \$81.25 paid _____
staff initials Preferred Break Housing Roommate KUID#

I am applying after November 20, 2009 and should be charged the \$15.00 late fee.

Winter Dec. 18, 2009-Jan. 11, 2010 \$390 paid _____
staff initials Preferred Break Housing Roommate KUID#

I am applying after December 11, 2009 and should be charged the \$15.00 late fee.

Spring Mar. 13-21, 2010 \$130 paid _____
staff initials Preferred Break Housing Roommate KUID#

I am applying after March 5, 2010 and should be charged the \$15.00 late fee.